



Safety Is Our Common Concern.

ARPA Producer Members:

The **ARPA Annual Safety Awards Program** is here! We are excited to honor Producer Member companies that have earned safety recognition for the year 2010. Enclosed you will find the entry form along with a rules sheet that explains the award guidelines. Please include all requirements with your submittal in order to be eligible to receive an award. *(Please do not use an old entry form, as some items have changed.)* Once you have completed the entry form, please return it to the ARPA office no later than July 11, 2011. ***(Entries received after July 11th will not be considered.)***

The safety awards will be presented at a special general membership luncheon on Friday, August 19, 2011. This is a new time of year for the luncheon, so be sure to mark this date on your calendar and plan to join us.

If you have any questions regarding the awards program, please contact the ARPA Safety Committee Chair, Paul Marsh, CalPortland at (602) 402-5035 or Laura Post, ARPA at (602) 271-0346 or laura@azrockproducts.org.

We look forward to celebrating your companies safety achievements for 2010 in August. Registration forms for the luncheon will be sent out in July.

Best regards,

Laura Post
Membership Services Director

*The ARPA Safety/Transportation Committee meets at 9:00 a.m. on the third Thursday of each month in the ARPA office.
We encourage you to send someone from your company to these informative meetings.*



***Safety is a responsibility that must be shared equally
and without exception throughout our industry.***



**ARIZONA ROCK PRODUCTS ASSOCIATION
SAFETY RECOGNITION AWARDS RULES**

Eligibility

All ARPA Producer Member companies (paying dues separately).

Classifications

Participating companies divided into classifications according to employee hours worked. (Arizona employees only)

Guidelines

After all the entries are received, ARPA will determine awards based on the hours reported by the participating companies.

Time Period

The award recognition covers a twelve (12) month period, January 1, 2010 through December 31, 2010. All entries must be submitted to the ARPA office no later than July 11, 2011 by the close of business. **(Please be advised that all applications received by ARPA by the deadline of July 11, 2011 would be deemed incomplete if they do not include OSHA 300A summaries and/or MSHA 7000-2 reports and will not be considered for an award. No exceptions will be made for incomplete or late entries.)**

Awards

Awards winners will be determined from the Lost Time Rate (LTR), Incident Frequency Rate (IFR) and safety program documentation presented in the award application packet. We will be using both the LTR and the IFR combined to determine the winners in each category. These classifications apply to all aggregate, ready mix concrete, asphaltic concrete, cement, asphalt and contracting producing companies. **Please note: All incidents, injuries, and fatalities are preventable outside of "An act of Nature". If a member company suffers a fatality, that company will be disqualified from receiving a safety award for that year.**

Standards

1. A Lost Time Accident (LTA) is defined as an accident in which an injured employee cannot return to work for his/her next regularly scheduled shift.
2. An Incident Frequency Rate (IFR) is defined as an incident in which an injured employee returns to work for his/her next regularly scheduled shift and is an injury that is OSHA 300A or MSHA 7000-2 recordable or reportable.
3. The accident/incident frequency rate is measured by multiplying the yearly total number of lost time accidents by 200,000 divided by total employee hours worked. (This number is an arbitrary number used by the safety industry to represent 100 full-time workers working 40 hours per week divided by total worker hours for 50 weeks a year.)

**ARIZONA ROCK PRODUCTS ASSOCIATION
SAFETY RECOGNITION AWARDS
JANUARY 1, 2010 through DECEMBER 31, 2010**

GENERAL INFORMATION:

Company Name _____

Address _____
(Street) (City) (State) (Zip)

Contact Name _____ Phone _____

1) How long has your company been in business? _____

2) How many man-hours did you work in 2009? _____

3) Does your company have a written safety program? _____

4) Are all of the company's employees familiar with the safety program? _____

5) Does your company have a full time safety director? _____

If yes, what is their name? _____

6) In total how many foreman, supervisors, and managers
does your company employ? _____

7) Has your company used any of the following consulting services?
MSHA? _____ OSHA? _____ State Mine? _____

8) Has your company used other consulting services? _____

9) How often does your company hold safety meetings?
Daily, Weekly, Monthly? _____

10) Lost Time Accident (LTA) Frequency Rate? $\frac{\# \text{ of LTA} * x 200,000}{\# \text{ of hours worked}}$

*LTA-the number of recordable injuries resulting in lost time.

answer: _____
(Fill in the Blank) = Frequency Rate

Total of **ALL** Employee Hours worked during report period.
(Include Production Drivers, Mechanics, Craft, Executive, Supervisory, Clerical and Technical Support Employees.)

11) Incident Frequency Rate (IFR)*? $\frac{\# \text{ of Incidents} x 200,000}{\# \text{ of hours worked}}$

*IFR-Number of injuries that are OSHA 300 recordable or reportable to MSHA.

answer: _____
(Fill in the Blank) = Frequency Rate

Total of **ALL** Employee Hours worked during report period.
(Include Production Drivers, Mechanics, Craft, Executive, Supervisory, Clerical and Technical Support Employees.)

- 12) My company employs:
- 50 employees or less
 - 51-499 employees
 - 500 or more employees

13) List the number of MSHA reported injuries: _____

ADDITIONAL REQUIREMENTS: (Must be submitted with your application.)

- 1) Attach your company's OSHA 300A summary (s).
- 2) Attach your company's MSHA 7000-2 report (s).
- 3) SAFETY STATEMENT: Submit a brief statement (200 words or less) on the greatest benefits of having a safety program.

Signature

Title

Date

PLEASE NOTE: The Arizona Rock Products Association and Safety Committee will ensure confidential status concerning specific number of hours reported.



Safety is our common concern.



Safety Professional of the Year

Nomination Rules:

- 1. Only one entry form allowed from each company**
- 2. Only Producer or Associates members can nominate**
- 3. Considerations for nomination:**
 - A. Person or Company committed to safety**
 - B. Statistics**
 - C. Innovative Ideas**
 - D. Safety Training**
 - E. Safety Accomplishments**
 - F. Management or Supervisory level**
 - G. Active participant in ARPA**
 - H. Has not received this award in the last four (4) years**
- 4. Entries will be reviewed by a Safety Sub-Committee**
- 5. Winner will be announced at the Annual Safety Luncheon**
- 6. Nomination year runs from January 1, 2010 - December 31, 2010**
- 7. Nominations Forms are to be submitted by July 11, 2011 to:**

**Arizona Rock Products Association
Attn: Laura Post
916 W. Adams Street
Phoenix, AZ 85007**



Safety is our common concern.



Safety Committee Member of the Year

Nomination Rules:

- 1. Consideration for nomination**
 - A. Active member of ARPA**
 - B. Participation in meetings, sub committees and volunteers**
 - C. Goes above and beyond**
 - D. Knowledge of OSHA, MSHA Standards**
 - E. Active with the regulatory agencies**
 - F. Has not received this award in the last four (4) years**
- 2. Entries will be reviewed by a Safety Sub-Committee**
- 3. Winner will be announced at the Annual Safety Luncheon**
- 4. Nomination year runs from January 1, 2010 - December 31, 2010**
- 5. Nominations Forms are to be submitted by July 11, 2011 to:**

**Arizona Rock Products Association
Attn: Laura Post
916 W. Adams Street
Phoenix, AZ 85007**



Safety is our common concern.

